



LITTLE RIVER BAND OF OTTAWA INDIANS POSITION VACANCY ANNOUNCEMENT

Position: Aquatic Biologist - Wetlands (Natural Resources Dept.)
• (1) Full Time – Regular

Summary: This position is responsible for the day-to-day operation of the Tribe's wetlands and wild rice program and assists with the day-to-day operation with the water quality and fisheries programs as assigned.

Employment Qualifications: A qualified candidate offers:

- Bachelor's Degree in Biology , Aquatic Biology, Fisheries or closely related field; and
- Two (2) years work experience in the aquatics biology, wetlands and/or water quality; and
- A valid Michigan Operator's License with the ability to be insured under Tribe's policy; and
- Intermediate computer skills with Microsoft Office Applications, ArcGIS, and statistical software; and
- Strong verbal and written communication, organizational, project management, interpersonal and teamwork skills; and
- Heighten attention to detail and accuracy; and
- Commitment to confidentiality.

Indian Preference applies in accordance with Ordinance #15-600-02

Pay Grade: E3

Hiring Range: \$37,559.00 - \$49,808.00

Status: Exempt

Application Instructions:

Obtain an application form and a copy of the position description on the Tribe's website www.lrboi-nsn.gov or by contacting Human Resources at:

*LRBOI HR Department, 2608 Government Center Dr., Manistee, MI 49660
phone: (231) 331-1233; Email: jobs@lrboi-nsn.gov;*

To apply, please submit completed application, cover letter and resume, no later than 5 p.m. on January 27, 2020 to:

*LRBOI HR Department, 2608 Government Center Dr., Manistee, MI 49660
fax: (231)331-1233 ; Email: jobs@lrboi-nsn.gov*

Incomplete or Late submissions will not be considered.

Conditions of employment with Little River Band of Ottawa Indians Tribal Government includes, passing a pre-employment drug test and background investigation, possession of a valid Driver's License throughout employment and being insurable under the Tribe's insurance policy, and successfully completing a ninety (90) day introductory period.