



## 2020 JOB POSTING

### Nature Camp Latchkey Counselor

West Bloomfield Parks and Recreation Commission is filling Latchkey Counselor positions to work after camp for the Department's Nature Camp program.

The position is a part time position with an average of 20 hours per week, weekdays during the summer. Occasional extra shifts may be offered to chaperone field trips and substitute for camp counselors. Some evenings or special event shifts may be offered.

**JOB SUMMARY:** This position ensures the safety and well-being of all campers after Nature Camp hours. Latchkey counselors are enthusiastic, energetic and fun-loving. They are independent workers. They are very punctual and dependable individuals.

For a complete job description with primary duties and responsibilities, go to [wbparks.org/employment](http://wbparks.org/employment) and click on Employment Opportunities.

**HOURS:** Part time, 20 hours per week, starting June 15th through August 21st. Latchkey hours are 4pm-6pm. Latchkey counselor shifts are: 3:30 pm-6:30pm. Camp staff must be available for the following camp days, including training.

- NWPRC Camp Training June (date to be determined)
- Mandatory Safety Training June (date to be determined)
- Mandatory Nature Camp training days are June 2-3, 2020.
- Mandatory Open House June 3, 2020.
- Mandatory camp training days are June 15-19, 2020.
- No camp July 3, 2020.
- All staff clean up and supply inventory days are August 17-18, 2020.
- Additional special event shifts may be offered.
- Summer Camp Counselors must complete all assigned responsibilities before employment separation.

**QUALIFICATIONS:** Must be 18 year or older; Applicants must hold a High School Diploma; CPR, First Aid, AED, Epi Pen certification preferred or obtain before Camp Training (we will provide). Must pass a criminal history check as well as central registry clearance. Must be energetic enough to work with children, ages 5-12.

**HOURLY RATE:** \$9.50 per hour

**START DATE:** June 1, 2020

**TO APPLY:** To be considered for this position, please submit a completed application and resume. See [wbparks.org/employment](http://wbparks.org/employment) for application timeline and interview dates.

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*Applications are available at West Bloomfield Parks or download a copy online at [wbparks.org/employment](http://wbparks.org/employment).*