



## 2020 JOB POSTING

### Summer Nature Camp Counselor

West Bloomfield Parks and Recreation Commission is filling a Summer Nature Camp Counselor implement our Department's nature based summer camps.

The position is a part time position with an average of 32-40 hours per week, weekdays during the summer. Hours are based on Camp enrollments. Some evenings or special event shifts may be offered.

**JOB SUMMARY:** Nature Camp Counselors ensure campers enrolled in WB Nature Camps have a safe and memorable summer camp experience. Counselors conduct and assist with camp activities such as crafts, games, outdoor recreation and special camp events. Camp Counselors also chaperone campers on field trips. Camp Counselors are responsible for the general safety and well-being of campers.

For a complete job description with primary duties and responsibilities, go to [wbparks.org/employment](http://wbparks.org/employment) and click on Employment Opportunities.

**HOURS:** Part time, average of 32 hours per week, starting June 15<sup>th</sup> through August 20<sup>th</sup>. Nature Camp hours are 9am-4pm, weekdays. Latchkey hours are 4pm-6pm. Weekly schedule may include a shift beginning at 8:30 am and/or ending at 6:30pm. The Park Naturalist sets final work schedule. Camp staff must be available for the following camp days, including training.

- NWPRC Camp Training June (date to be determined)
- Mandatory Safety Training June (date to be determined)
- Mandatory Nature Camp training days are June 2-3, 2020.
- Mandatory Open House June 3, 2020.
- Mandatory camp training days are June 15-19, 2020.
- No camp July 3, 2020.
- All staff clean up and supply inventory days are August 17-18, 2020.
- Additional special event shifts may be offered.
- Summer Camp Counselors must complete all assigned responsibilities before employment separation.

**QUALIFICATIONS:** Must be 18 years or older; Applicants must hold a High School Diploma; CPR, First Aid, AED, Epi Pen certification preferred or obtain before Camp Training, WBPRC will offer one day of training. Must pass a criminal history check as well as central registry clearance. Must possess a strong interest and enthusiasm about the environment and a desire to share that appreciation of nature with children, ages 3-13.

**HOURLY RATE:** \$9.50 per hour

**START DATE:** June 1, 2020

**TO APPLY:** To be considered for this position, please submit a completed application and resume. See [wbparks.org/employment](http://wbparks.org/employment) for application timeline and interview dates.

HR Department  
West Bloomfield Parks and Recreation Commission  
4640 Walnut Lake Road  
West Bloomfield, MI 48323  
[hr@wbparks.org](mailto:hr@wbparks.org)

*Applications are available at West Bloomfield Parks or download a copy online at [wbparks.org/employment](http://wbparks.org/employment).*