

POSITION: Stewardship Technician

DUTY LOCATION: Gaylord, Michigan

RESPONSIBLE TO: Stewardship Team Leader

SCOPE AND PURPOSE OF WORK: The Stewardship Technician will participate in implementing a variety of habitat restoration projects across aquatic and terrestrial ecosystems in Northeast Michigan. Working as part of a team, this dynamic position will include controlling invasive plant species, completing large scale vegetation inventories, planting native trees and shrubs, and collecting stream/river data. We are looking for a motivated individual that wants to develop their professional skills in conservation resource management. Someone that will be a strong team member, help solve problems, and maintain a high level of on-site customer service. The ideal candidate will show meaningful experience in the areas of invasive weed management, plant identification, and use of power equipment.

ABOUT HURON PINES: Huron Pines is a non-profit conservation organization with the mission to protect the Great Lakes by conserving the forests, lakes and streams of Northeast Michigan. Huron Pines is the coordinator of a large regional invasive species partnership, the Northeast Michigan Cooperative Weed Management Area (NEMI CWMA), managing the treatment of invasive species throughout 12 counties. With a staff of 12 and close relationships with a variety of partners and supporters, Huron Pines provides the leadership necessary to identify stewardship opportunities and coordinate those programs where the organization can have the greatest impact in restoring, enhancing or sustaining the region's natural resources. Huron Pines has more than 40 years experience pulling together private-public sector partnerships in order to take a collaborative approach to solving problems.

POSITION DUTIES AND RESPONSIBILITIES:

- Collaborate with staff, AmeriCorps members, agencies, NEMI CWMA partners, volunteers and landowners to locate and control invasive species through chemical and physical removal techniques and comprehensive vegetative inventories.
- Properly and accurately collect and record stream data.
- Implement wildlife habitat improvement projects and recreational trail building.
- Maintain a high level of communication with the Stewardship Team Leader.
- Assist other Project Managers as needed in other project areas such as education and outreach, water resources, and land protection.
- Submit daily treatment reports that include electronic and paper forms, digital photos, and GPS/GIS data.
- Conduct site visits to collect information that will help guide our work and to develop landowner cost estimates.
- Properly manage and submit expense records on a regular basis.
- Identify resource concerns and relay those findings to Huron Pines staff. For example, looking for streambank erosion, forest disease, or wildlife habitat needs.
- Safely use, care, and decontaminate all resources, including power equipment, hand tools, chemicals and vehicles.
- Represent the organization when working on site and provide great customer service to landowners.

REQUIRED QUALIFICATIONS:

- Relevant Associate's or Bachelor's degree from an accredited college or university or equivalent combination of education and experience
- Experience in GPS/GIS mapping, digital photography and advanced computer skills
- Ability to have an adaptable schedule to work around changing weather conditions
- Must maintain a valid driver's license
- Proficient in using Microsoft Office and Google Suite

PREFERRED QUALIFICATIONS:

- A minimum of one year's experience completing natural resource management projects
- Ability to identify native and invasive plant species common to the state of MI
- Must be able to obtain the Michigan Commercial Pesticide Applicator Certificate, including categories 5 and 6, within 2 weeks of hire date
- Must be able to work efficiently outdoors in varying weather conditions and terrain
- Experience with herbicides, including safety, proper storage, mixing, and application
- Experience with various tools, including chainsaws, power winches and post drivers
- Ability to work in a project team setting
- Experience with GIS mapping
- Excellent verbal and written skills; ability to explain complex technical information in a way that a wide variety of audiences can understand
- Demonstrated ability to handle multiple tasks, prioritize workload and respond with flexibility to changing project needs
- Have experience driving pickup trucks while towing loaded trailers
- Experience operating watercraft (kayaks, canoes, motor boats)
- Commitment to the mission and goals of Huron Pines and a passion for Michigan's natural resources

Huron Pines is an equal opportunity employer. This is an at-will, seasonal, non-exempt position. Huron Pines plans on filling three positions with this announcement. Anticipated employment dates are May 13 – October 31 (~930 hours). This position pays \$15.00/hr., not to exceed 40 hours per week. The work week is generally Monday through Thursday, 10 hours a day, with occasional weekend and Friday work required. Employee will receive four paid federal holidays and two days of paid leave. Employee will use the organization's vehicles for work tasks but if needed will be reimbursed for use of personal vehicle. This position will require frequent travel and overnight stays. Based on a positive review at the completion of the work season, there is the opportunity for a \$900 quality incentive award.

**Please send a one page cover letter, resume and three references to: shelby@huronpines.org
with the subject line 'Stewardship Technician Application'**

Please feel free to email the above address with any questions pertaining to this posting.

This rolling application will be open until the positions are filled.