



## Field Biologist II - Deer Management Temp 8

### Nature of work:

To assist the Community Services Area Administrator with implementing the City of Ann Arbor's Deer Management Program. This position will be directly supervised by the City's Natural Area Preservation Manager and will be housed in the NAP offices at 3875 E. Huron River Drive.

### **Responsibilities include:**

#### General Deer Management Education:

- Develop and disseminate educational materials for the public regarding the City's Deer Management Program, through websites, brochures, newsletter articles, press releases, and social media posts
- Assist in creating and delivering educational presentations to local civic, environmental, and neighborhood organizations
- Attend various fairs and exhibits to distribute educational materials

#### Deer Management Activities Outreach:

- Answer phone calls and respond to emails regarding deer management activities
- Manage PR and other printed/virtual communications for deer management activities including: mailings, signage, social media, neighborhood outreach, business cards, and press releases
- Assist in the coordination and facilitation of public meetings about deer management activities
- Attend City Council and PAC meetings to keep elected officials informed about deer management activities
- Edit and regularly update deer management website
- Maintain detailed records of communications efforts including sign placement locations and dates and mailing locations and dates

**Required qualifications:** Bachelor's degree in biology, ecology, natural resource management, parks and recreation, or communications

- At least 2 years of experience in communicating with the public about ecological issues
- Knowledge of the ecosystems of SE Michigan and the ecology of urban natural areas
- Excellent and concise verbal and written communication skills
- Outstanding organizational, mapping, problem solving and record keeping skills
- Effective skills and experience in environmental education
- Ability to work independently on complex projects requiring the synthesis of information from multiple sources
- Proven experience as a self-starter with the ability to set priorities, be proactive, respond quickly, and think creatively while operating in a flexible and professional manner

- Proficiency with PC software, particularly Microsoft Office applications including Visio and an ability to learn new software quickly
- Ability to work flexible schedule, including evenings, weekends, and holidays
- CPR certification, First Aid, and AED certification

**Preferred qualifications:**

- Master's degree or equivalent in biology or ecology
- Demonstrated expertise in the taxonomy, field identification, habitat requirements, and life history of Michigan flora and fauna
- Specialized knowledge of white-tailed deer and their management in urban environments
- Previous experience effectively facilitating public meetings

**Physical requirements:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential duties of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential duties.

Sedentary Office Work:

Positions in this class typically require: reaching, lifting, pushing, pulling, grasping, talking, hearing, seeing and repetitive motions.

Move and lift light objects less than 20 pounds such as mail, files and supplies. Operating office equipment requiring continuous or repetitive hand/arm movements. The ability to remain in a sitting position for extended periods of time.

Sedentary Work: Exerting up to 20 pounds of force occasionally and/or a negligible amount of force frequently or constantly to lift, carry, push, pull or otherwise move objects. Sedentary work involves sitting most of the time.

**SALARY:** \$16.13/hour; up to 19 hours/week; including evenings, weekends, and holidays. This position is considered a part-time position and is eligible for pro-rated paid time off including holidays, sick, vacation, personal, and floating holiday.

**TO APPLY:** Apply online at <https://a2gov.applicantpro.com/jobs/804637.html>.

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