

GREAT LAKES INDIAN FISH & WILDLIFE COMMISSION

P. O. Box 9 • Odanah, WI 54861 • 715/682-6619 • FAX 715/682-9294



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MICHIGAN

Bay Mills Community
Keweenaw Bay Community
Lac Vieux Desert Band

WISCONSIN

Bad River Band
Lac Courte Oreilles Band
Lac du Flambeau Band

MINNESOTA

Fond du Lac Band
Mille Lacs Band

January 30, 2018

Boozhoo! (Hello!)

Thank you for your interest in the GLIFWC Summer Internship Program!

Included in this document are all of the current position descriptions for available internship positions with GLIFWC for 2018. Each position description includes a short description of some of the main activities and duties for that position.

In your cover letter, please reference three of the available internship positions you are interested in, as your interests will be taken into consideration for placement if you are selected.

Please feel free to contact me with any questions concerning the GLIFWC Summer Internship Program or the available internship positions.

Miigwech! (Thank you!)

LaTisha Coffin
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POSITION: Mineral Records GIS Intern (1)

CONDITIONS OF EMPLOYMENT: Dates of employment are June 4, 2018 – August 10, 2018 (10 weeks, 40 hours per week). Rate of pay \$10.10 per hour.

SUPERVISION: The intern will report to Treaty Resource Specialist.

REQUIREMENTS: Basic computer skills; basic data recording skills; interest in GIS; valid driver's license; self-motivated, good organizational skills; independent, detail-orientated.

DUTIES AND RESPONSIBILITIES: Primary duties will be to assist the Treaty Resource Specialist in conducting a court records search to update mineral ownership data on private lands in the KBIC area of Baraga County, Michigan. Person will be required to travel to Baraga County courthouse 2-3 days per week, look up and examine register of deeds to determine mineral ownership from 2007 to present. Person will assist in the development of an index to track ownership, compare land tracts with current and 2007 platt books, enter data into software applications (i.e., MS-Excel, ArcGIS), and perform GIS tasks on an on-going basis, experience preferred but will train. Other duties as assigned. This work will aid in identifying potential mineral development sites that threaten water resources of the Lake Superior and the Lake Michigan watersheds.

QUALIFICATIONS: Ability to perform field work and record results in an efficient, accurate, and neat manner under the Treaty Resource Specialist and to work independently. Must be willing to travel overnight out of state for up to five consecutive days, possess valid drivers' license, and be insurable under GLIFWC policies. Natural resource students with experience or a desire to learn GIS preferred. Ability to enter data on a computer using software applications preferred. Native American preference, but all qualified applicants will be considered.

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POSITION: *Wiigwaas* (Paper Birch) Regeneration Intern

CONDITIONS OF EMPLOYMENT: Dates of employment are June 4, 2018 – August 10, 2018 (10 weeks, 40 hours per week). Rate of pay \$10.10 per hour.

SUPERVISION: The intern will report to Alex Wrobel, Forest Ecologist

DUTIES AND RESPONSIBILITIES:

Sampling regenerating white birch in various conditions ranging from timber sale locations, natural disturbance events, locations identified with existing canoe-sized birch, areas identified by Traditional Ecological Knowledge (TEK) holders, and passively managed control sites. Standard forestry and vegetation measurements will be recorded using open source mobile data collection software. Data entry and summarization to evaluate differences among site conditions.

QUALIFICATIONS:

- basic computer skills
- interest in forest science
- ability perform field work and record results in an efficient, accurate and neat manner
- ability to work in adverse weather/field conditions
- possess a valid driver's license, and be insurable under GLIFWC policies
- work with limited direct supervision while in the field

ADDITIONAL OPPORTUNITIES:

- Training during the first week will provide:
 - understanding of Treaty Rights and Tribal sovereignty
 - First Aid certification
 - exposure to various careers within GLIFWC
- Opportunity to participate and assist with cultural activities including Sandy Lake memorial ceremony, healing circle run, canoe building, and summer sostiice.

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POSITION: *Manoomin* (Wild Rice) Internships (2)

CONDITIONS OF EMPLOYMENT: Dates of employment are June 18 - August 24, 2018 (10 weeks, 40 hours per week). Rate of pay \$10.10 per hour.

SUPERVISION: The interns will report to Lisa David, Manoomin Biologist

DUTIES AND RESPONSIBILITIES:

Internship will include a mix of office, cultural and field work activities.

- assist in preparing for and conducting field surveys of wild rice waters in northern Wisconsin to estimate acreage, measure bed density and to photograph stands
- monitor wild rice restoration locations to document restoration success
- assist with entering data into and linking photographs to a relational database
- other duties as assigned
- daily hours will vary dependent upon work activities
 - first 5-6 weeks employment will be based in the Odanah office, activities include:
 - learn about manoomin through presentations and readings
 - learn about the data gathering procedure involved in this position
 - gain instruction on use and care of truck, boat, motor and other equipment
 - last 4-5 weeks are in the field:
 - work these weeks will be 40 hours, Monday through Thursday (10 hour days)
 - independent field work with overnight travel surveying rice abundance on 20 lakes

QUALIFICATIONS:

- ability to perform field work and record results in an efficient, accurate and neat manner
- ability to work in adverse weather/field conditions
- possess a valid driver's license, and be insurable under GLIFWC policies
- travel overnight several nights per week (per diem is provided when overnight is required)
- work with limited direct supervision while in the field
- must take responsibility and care for Commission-issued supplies (truck, camera, canoe, motor, data logger)

ADDITIONAL OPPORTUNITIES:

- Training during the first week will provide:
 - understanding of Treaty Rights and Tribal sovereignty
 - First Aid certification
 - exposure to various careers within GLIFWC
- Opportunity to participate and assist with cultural activities including Sandy Lake memorial ceremony, healing circle run, canoe building, and summer sostiice.

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POSITION: *Gidakiiminaan* (Ojibwe Place Names) Database Project Intern (1)

CONDITIONS OF EMPLOYMENT: Dates of employment are June 4, 2018 – August 10, 2018 (10 weeks, 40 hours per week). Rate of pay \$10.10 per hour.

SUPERVISION: The intern will report to Dara Unglaube, Database Manager

DUTIES AND RESPONSIBILITIES:

Intern will be in charge of data management of an Ojibwemowin place names project including review, correction and linking tabular place name data to GLIFWC's spatial database (points, lines and polygons).

- Proof tabular datasets of Ojibwemowin place names to ensure accuracy
- Assign identification codes to tabular data to link to spatial database
- Create list of questions or data edits of place names for staff to review
- Create associated metadata

QUALIFICATIONS:

- Interest in Ojibwemowin
- Interest in GIS or database design
- Strong computer skills with ability to quickly learn new software
- Self-motivated, good organizational skills, independent, detail-orientated

SKILLS LEARNED:

- Experience in open source GIS (QGIS)
- Experience in a relational database and database design
- Develop planning, organizational and time management skills

ADDITIONAL OPPORTUNITIES:

- Training during the first week will provide:
 - understanding of Treaty Rights and Tribal sovereignty
 - First Aid certification
 - exposure to various careers within GLIFWC
- Opportunity to participate and assist with cultural activities including Sandy Lake memorial ceremony, healing circle run, canoe building, and summer sostice.

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ANNOUNCEMENT

POSITION: Great Lakes Fisheries (1)

CONDITIONS OF EMPLOYMENT: Dates of employment June 4th, 2018 to August 10, 2018 (10 weeks). Rate of pay is \$10.10 per hour.

SUPERVISION: The person will report to GLIFWC Great Lakes Section Technician or Biologist.

DESCRIPTION: Primary duties will be to assist the Great Lakes Section's Technician and Biologist in assessment and monitoring of Great Lakes fishes. Person will be required to fish with portable assessment traps and fyke nets to capture, mark, and recapture sea lamprey, fish with gill nets for, whitefish, lake trout, siscowet, and juvenile lake sturgeon, seine for juvenile lake whitefish, age otoliths of Lake Superior fishes, examine stomach contents of siscowet lake trout, monitor commercial fishing, sew gill nets, and enter data into software applications (i.e., MS-Excel, MS-Access).

Ability to perform field work and record results in an efficient, accurate, and neat manner under the supervision of the Great Lakes Technician and to work under occasional adverse environmental conditions needed. Must be in good physical condition, be willing to travel overnight out of state for up to five consecutive days, possess valid drivers' license, and be insurable under GLIFWC policies. Natural resource students with a fisheries emphasis preferred. Ability to enter data on a computer using software applications preferred.

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POSITION: Great Lakes Food Web Analyst- Internship

CONDITIONS OF EMPLOYMENT: Dates of employment are: June 4, 2018 to August 10, 2018 (10 weeks). Rate of pay is \$10.10 per hour.

SUPERVISION: The person will report to Great Lakes Section Biologist.

DUTIES AND RESPONSIBILITIES: Primary duties will be to assist the Great Lakes Section's Biologist to:

1. Conduct a comparative analysis between Lake Superior and lower Great lakes food webs.
2. Prepare a GLIFWC Biological Services Administrative report on the food web in the 1842 Treaty ceded area within Michigan waters of Lake Superior.
3. Prepare findings and data for dissemination to establish additional research partnerships, including the Lake Superior Technical Committee (LSTC)/Aquatic Communities Committee (ACC) and other Great Lakes agencies.

QUALIFICATIONS: Coursework and/or experience in statistics, writing and data entry. Ability to learn 'R' software program. Experience categorizing and entering diet data. Native American preference, but all qualified applicants will be considered.

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POSITION: Climate Change Intern (1)

CONDITIONS OF EMPLOYMENT: Dates of employment are June 4, 2018 – August 10, 2018 (10 weeks, 40 hours per week). Rate of pay \$10.10 per hour.

SUPERVISION: The intern will report to Hannah Panci, Climate Change Scientist.

DUTIES AND RESPONSIBILITIES: This position will conduct work in three primary areas within the climate change program, and will include a mix of office, cultural, and fieldwork activities:

- 1) Phenology fieldwork. One day per week, the intern will join another staff member to visit field sites and collect phenological data for 11 plant species. This includes field data collection training, map reading, using a GPS device, recording phenological observations using the KoboToolbox app on a tablet, native plant identification and basic botany skills, photography, and field equipment inventory, maintenance, and management.
- 2) Seed collection field work. One or two days per week, the intern will join another staff member to scout potential sites for paper birch or ash seed collection. This fieldwork will involve map reading, basic plant identification, learning about seed phenology and seed collection methods, collecting field data using the KoboToolbox app, and using a GPS device.
- 3) Traditional Ecological Knowledge (TEK) collection and transcription. The intern will spend their remaining time either accompanying the TEK Outreach Specialist on interviews or transcribing previously recorded interviews. Intern will be trained in how to work with interview recordings and to use ELAN and Audacity software.

QUALIFICATIONS:

- Interest in plants, the outdoors, and conducting fieldwork despite occasional adverse conditions (heat, insects, etc.)
- Good physical condition
- Interest in Ojibwe language (Ojibwemowin) and Traditional Ecological Knowledge
- Good organizational skills, independent, and detail-oriented
- Must possess valid driver's license and be insurable under GLIFWC policies

ADDITIONAL OPPORTUNITIES:

- Intern will participate in training during the first week of internship. The training program will expose you to various careers throughout GLIFWC and provide you with First Aid training.
- Opportunity to participate and assist with cultural activities including Sandy Lake memorial ceremony, healing circle run, canoe building, and summer solstice.

Inland Fisheries Internships

Introduction

Inland fisheries section of GLIFWC will be interviewing candidates for two intern positions for summer 2018. Successful candidates will be integrated into several fisheries projects occurring in the Ceded Territories in partnership with state, federal, and tribal agencies. Specifically, interns will be assisting with an acoustic telemetry project on Mille Lacs Lake, mark/recapture study also on Mille Lacs Lake, data analysis of a walleye diet study, and data collection for a comparative walleye recruitment study on several lakes throughout Wisconsin. Please see tentative schedule below.



Left – Fisheries biologist surgically implanting an acoustic transmitter into an adult walleye. Photo credit: Fishsens Magazine. Right – GLIFWC interns and biologist collecting data on the fish community.

Work Plan

May 14th- June 1st. Telemetry project on Mille Lacs Lake. Deploy acoustic receivers, temperature and light sensors in several habitats and depths in the Northern part of the lake. Catch and surgically implant acoustic transmitters into juvenile and adult walleye in this location.

June 2nd – June 30th. Orientation and first aid training, juvenile walleye assessment and mark/recapture study on Mille Lacs Lake. Work with state and tribal biologists to estimate the population of adult walleye and relative abundance of juvenile walleye.

July 1st – July 13th. Comparative walleye recruitment study. Collect abiotic (e.g., temperature) and biotic (e.g., fish community) information on several lakes throughout the Ceded Territories in Wisconsin. This information will help fisheries managers identify variables that might be leading to good and poor recruitment of walleye.

July 14th – July 22nd. Data analysis of walleye diet study. Create graphs and descriptive statistics that summarize the data on a two-year diet study on Lac Vieux Desert and Sherman Lake. Update CV and build presentation/poster for meeting at Sandy Lake

July 23rd – July 29th. Sandy Lake Ceremony and meetings. Present on summer projects to GLIFWC board and Voigt Intertribal Task Force.

July 30th – August 12th. Comparative walleye recruitment study. Repeat data collection on lakes sampled in July.

Qualifications

- Experience with excel and powerpoint
- Experience with data collection and entry
- An interest in fisheries, management, and research
- Formal fisheries courses preferred, but not required
- An ability to work long hours in adverse conditions
- Ability to travel and stay overnight out of town for field work

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DIA Intern Position Description Summer 2018

The Division of Intergovernmental Affairs will be offering one internship involving opportunities for research and writing on treaty rights litigation. The specific topic involved will depend on particular legal or policy issues requiring analysis. Examples may include analysis of water diversion application requirements under an interstate compact, drafting testimony to a state legislature on pending legislation, or researching and analyzing changes in state law and their potential impacts on treaty harvesting. The goal of this project is to support the Tribes' rights to sovereignty in the area of off-reservation treaty reserved rights. The exercise of these rights is critical to ensuring that future generations will be able to carry out traditional economic and cultural activities as intended by the Ojibwe signers of the treaties. The intern will be responsible to complete reading, research and writing projects as assigned by the Division of Intergovernmental Affairs.

We will prioritize candidates who have completed their second or third year in college, instituting a preference for tribal members and Native Americans. We intend to work with other divisions to provide the interns opportunities to learn about GLIFWC, meet with tribal representatives, partake gathering activities and birchbark canoe building, and visit with tribal members to give the interns a full picture of the communities, which will likely lead to better legal analysis.

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POSITION: Public Information Office Mazina'igan Intern (1)

CONDITIONS OF EMPLOYMENT: Dates of employment are June 4, 2018- August 10, 2018 (10 weeks, 40 hours per week)

SUPERVISION: The intern will report to the Director of Public Information (Dylan Jennings) as primary supervisor, but will also work with Lynn Plucinski, Assistant Director, Charlie Rasmussen, Writer/Photographer.

DUTIES AND RESPONSIBILITIES: This position will assist the Public Information Office with development of resources including the Mazina'igan newspaper. Intern will assist with the process of planning, writing, editing, and execution of the Mazina'igan newspaper and any other associated Mazina'igan projects. Intern will also assist with Mazina'igan archiving and development of GLIFWC media resources.

QUALIFICATIONS: Ability to effectively communicate with staff and public. Ability to effectively seek out stories and write meaningful articles. Photography skills preferred. Public speaking skills preferred. Must be in good physical condition, willing and able to travel, willing and able to work some weekends, possess valid drivers' license, and be insurable under GLIFWC policies. Native American preference, but all qualified applicants will be considered.

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POSITION: Public Information Office Outreach Intern (1)

CONDITIONS OF EMPLOYMENT: Dates of employment are June 4, 2018- August 10, 2018 (10 weeks, 40 hours per week)

SUPERVISION: The intern will report to the Director of Public Information (Dylan Jennings) as primary supervisor, but will also work with Lynn Plucinski, Assistant Director, and Paula Maday, Outreach Assistant.

DUTIES AND RESPONSIBILITIES: This position will assist the Public Information Office with development of educational resources and outreach endeavors. Intern will assist Outreach Assistant with youth programming development, presentations/harvesting demonstrations. Intern will also participate in at least one educational event/conference.

QUALIFICATIONS: Ability to effectively communicate with staff and public. Public speaking skills are preferred. Must be in good physical condition, willing and able to travel, willing and able to work some weekends, possess valid drivers' license, and be insurable under GLIFWC policies. Native American preference, but all qualified applicants will be considered.

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POSITION: Forest Structure for martens Interns (2)

CONDITIONS OF EMPLOYMENT: Dates of employment are June 4, 2018 – August 10, 2018 (10 weeks, 40 hours per week).

SUPERVISION: The intern will report to the Biological Services Director (Dr. Jonathan Gilbert).

DUTIES AND RESPONSIBILITIES: This position will conduct field work in the Iron County forests. Field work will include conducting forest structure surveys in areas used by American martens (waabesheshi). Interns will be expected to locate survey sites using GPS technology. At each survey site the interns will record and measure all tree species present, count and measure all logs found in the plot including diameter and length, count all snags and measure their diameter and count all stumps and measure diameter. The interns will be expected to conduct 100 such counts.

This field work will take place in the Iron County forests and the interns will be expected to work cooperatively with workers from Iron County. The field work will be conducted under strenuous conditions with temperatures, precipitation and insects all presenting challenges. Data collected during the field work portion will be expected to be entered into spreadsheet software during days of inclement weather. All data is expected to be entered by the end of the internship program.

The intern will also participate in GLIFWC orientation and training during the first week of the internship, which will include first aid training. Other activities scattered throughout the internship are the annual healing circle run, canoe building, Sandy Lake memorial ceremony, Board of Commissioners meeting, and preparing a scientific poster to present at the Voigt Intertribal Task Force and Board of Commissioners.

QUALIFICATIONS: Ability to perform fieldwork and record results in an efficient, accurate, and neat manner and to work in occasional adverse environmental conditions (heat, insects, etc.). Must be in good physical condition, possess valid drivers' license, and be insurable under GLIFWC policies. Natural resource students preferred. Native American preference, but all qualified applicants will be considered.

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POSITION: Geographic Information Systems (GIS) Intern (1)

CONDITIONS OF EMPLOYMENT: Dates of employment are June 4, 2018 – August 10, 2018 (10 weeks, 40 hours per week).

SUPERVISION: The intern will report to the Environmental Specialist (Esteban Chiriboga).

DUTIES AND RESPONSIBILITIES: This position will use GIS to identify wetlands that have been or may be impacted by existing or proposed crude oil pipelines in the Ceded Territories. Interns will be expected to learn basic GIS functions, conduct basic mapping tasks and report on their findings.

Work will take place at the GLIFWC satellite office located at the Land Information and Computer Graphics Facility (LICGF) on the University of Wisconsin Madison campus. GLIFWC will provide all hardware, software and training necessary to complete the tasks.

The intern will also participate in GLIFWC orientation and training during the first week of the internship. Other activities scattered throughout the internship are the annual healing circle run, canoe building, Sandy Lake memorial ceremony, Board of Commissioners meeting, and preparing a scientific poster to present at the Voigt Intertribal Task Force and Board of Commissioners.

QUALIFICATIONS: General knowledge of windows operating systems. Ability to perform tasks in an efficient, accurate, and neat manner. Must possess valid drivers' license, be insurable under GLIFWC policies and be able to travel from Madison to the Ceded Territories as required. Natural resource students preferred. Native American preference, but all qualified applicants will be considered.