



Human Resource Office
PO Box 70
Pablo, MT 59855
Toll free 877.752.6553, ext. 4985
Direct Dial 406.275.4985

Position Vacancy
Please Post

Salish Kootenai College seeks applicants for STEM Academy Program Coordinator	Salary Range: DOE
For a complete position description contact: Human Resources, 406-275-4985.	Closing Date: Monday, January 9, 2107; 4:00 p.m.

STEM Academy Program Coordinator

Salish Kootenai College seeks to hire a full-time program coordinator to assist with the development and operation of its new STEM Academy for high school students at SKC. The academy will work extensively with Native high school students to prepare them to enter STEM biomedical/biobehavioral college degrees and professions. The program coordinator will work closely with high school administrators, teachers, and students as well as SKC faculty and STEM professionals. She/he will be responsible for recruiting students, monitoring their progress in STEM dual enrollment courses at SKC, assisting them in developing and conducting research projects with SKC faculty and STEM professionals, working with other academy personnel, and interfacing with schools and parents whose students are enrolled in the academy.

Qualifications for this position are a minimum of a Master's degree in a STEM discipline, at least two years of experience working with high school age students, at least two years of STEM research-related work, and at least two years of experience in program coordination. Additional desirable qualifications include significant experience working with high schools in reservation settings, two years of working in college settings, and experience teaching college level STEM courses.

To apply submit SKC application, resume and applicable transcripts to Human Resources, P.O. Box 70, Pablo, MT 59855. As an Equal Opportunity/Affirmative Action employer, we encourage applications from minorities, veterans and women. SKC is a tribal member preference employer as set forth in SKC policy. SKC is a drug free workplace. All pre-hires must pass a drug test before formal hiring.