



Job Posting

Position: Executive Director

Date Posted: October 7, 2014

Application Deadline: November 21, 2014

Organization Description:

The Detroit Food Policy Council (DFPC) was established in March, 2008 as an advisory, monitoring and implementation body that is committed to nurturing the development and maintenance of a food-secure City of Detroit in which all of its residents are hunger-free, healthy and benefit economically from the food system that impacts their lives. The DFPC is a resident-driven organization and is governed by a 21 member board that operates on a consensus decision making model. Our values are Justice, Respect, Integrity, Inclusion and Transparency.

Position Description:

The Detroit Food Policy Council is seeking a full-time Executive Director to manage the day-to-day operations of the DFPC, including managing staff, fundraising, communications and implementing the organization's strategic plan goals and objectives, as summarized below.

- Research, recommend and/or develop new food-related policy, as the need arises.
- To use advocacy strategies to ensure that food system policies are adopted, implemented, reviewed and revised that meet Detroiters' needs in the food system.
- To engage a diverse, representative group of Detroiters in the work of the DFPC as members of the DFPC, work groups and committees.
- To engage a diverse, representative group of Detroiters in all aspects of our food system by equipping residents with a strong conceptual framework of knowledge in advocacy and policy related to food security, food justice and food sovereignty so that they actively support the development of a healthy, just and sustainable local food system.
- To build the organizational capacity of the DFPC to fulfill the roles, goals and objective defined in our strategic plan.

Qualifications

Must be extensively familiar with urban food systems, poverty, food security, and health and food justice issues. S/he will possess strong managerial skills, excellent networking, community relations and writing skills as well as demonstrate leadership, self-motivation and ability to coordinate work with collaboratives, neighborhood groups, and government officials. Prior work experience will include a minimum of five

years working in the food system in a public, non-profit and /or for-profit environment; policy analysis, community development (food, health, youth, housing, etc.), fund development and grant writing.

Additional Qualifications

- Experience supervising staff and/or volunteers
- Experience working with diverse communities
- Strong organizational and written/verbal communication skills
- Ability to work independently and as part of a team
- Understanding of balance sheets and financial reports
- Proficiency in Microsoft Office applications required.
- Bachelor's degree in public policy, public health, urban planning, agriculture or related fields.
- **Resident of the City of Detroit**
- Pass a background employment check and drug test

Duties and Responsibilities

- Oversees all aspects of day-to-day operations of the Detroit Food Policy Council including coordinating DFPC meetings and managing the implementation of policies and initiatives supported by the DFPC
- Responsible for raising funds for the DFPC
- Supervise and train staff and volunteers working to support the work of the DFPC
- Direct and coordinate the work of staff and volunteers to plan and implement the annual Food Summit and other events/projects of the DFPC.
- Implementation of the Strategic Plan
- The successful candidate will report to the Executive Committee

Application Process

Please send cover letter, resume and three references electronically to: detroitfoodpolicycouncil@gmail.com with DFPC Executive Director Application in the subject line or via mail to: Detroit Food Policy Council, Attention: Hiring Committee, 2934 Russell St. Detroit, MI 48207. Only potential interviewees will be contacted. No phone calls please.

For more information about the Detroit Food Policy Council, please visit: www.detroitfoodpc.org
The Detroit Food Policy Council is an Equal Opportunity Employer.