



## CALL FOR APPLICATIONS – POSTDOCTORAL PROGRAM<sup>1</sup>

ESPM, through the Dean's Office for Graduate and Research Studies (PRPPG) and the Graduate Program in International Management (PMDGI) announce this Call for Applications for the postdoctoral scholarship within the official CAPES National Postdoctoral Program (Ordinance 86 of July 3, 2013).

### 1. REQUIREMENTS FOR APPLICATION

- The candidate shall hold a Doctor/PhD degree at the time of the implementation of the grant, obtained in courses evaluated by CAPES and recognized by the Brazilian CNE/MEC. In case of non-Brazilian degrees those should be evaluated by the PMDGI;
- The candidate must have an updated resume in CNPq's Lattes Platform or, if foreigner, resume with a history of patent registration and/or publication of scientific and impacting technological works and/or awards for academic merit, according to Annex III - Ordinance n. 086, July 3, 2013.
- The candidate shall not be retired or be in a similar position;
- The candidate may apply for one of following modalities:
  - ✓ Modality a: must be Brazilian or visa holder foreigner living in Brazil temporarily, with no employment relation;
  - ✓ Modality b: must be a foreigner, residing abroad, without employment;
  - ✓ Modality c: must be a teacher or researcher in Brazil, employed in a higher education or public research institution.

§ 1<sup>st</sup> Foreign candidates residing abroad must prove residential address abroad at the time of submission of the application.

§ 2<sup>nd</sup> Substitute teachers may be approved under the type "a", item V, keeping their teaching activities, after review and approval of the Graduate Program.

§ 3<sup>rd</sup> Successful candidates in a "c" shall submit proof of removal from the home institution for a period consistent with the term of the scholarship.

§ 4<sup>th</sup> Successful candidates in modality "c" of section V cannot do postdoctoral at the same institution with which they have employment.

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<sup>1</sup> Note: this is a translated, for information only version of the official document originally released in Portuguese language by the PMDGI.



## 2. DOCUMENTS REQUIRED FOR APPLICATION

- a) cover letter in which the applicant explains the interest in the program;
- b) registration form;
- c) research project and work plan with timeline and expected results;
- d) updated resume in CNPq's Lattes Platform;
- e) copy of the CPF and identity (RNE in the case of foreigners);
- f) copy of transcripts of the PhD;
- g) copy of the degree of PhD;
- h) declaration of removal from employment, wherever applies.

## 3. PERIOD AND PLACE OF APPLICATION

Registration shall be done from September 30 to October 4, 2013. Documentation should be delivered to the Office of Projects and Research Support - BI C, 4th. Floor room 406 or sent by email [epap@espm.br](mailto:epap@espm.br).

## 4. SELECTION

### 4.1. SELECTION CRITERIA

The Proposals Review Commission (CAP/PMGI) will use the following criteria for selection of candidates:

- a) Scientific production in the last five years (Weight 4)
- b) Experience in implementation of research projects (Weight 3)
- c) Oral evaluation (Weight 3)

4.2. The selection which consists of analysis of records and interviews will be held on October 9, 2013 from 9 to 12am, at room C402. Following the choice of the candidate, the result will be posted electronically.

4.3. We expect from the candidate:

- a) To be present at ESPM to develop the project activities;
- b) To attend meetings of the Research Groups and activities of the PMDGI;
- c) To conduct lectures, workshops, and participate in scientific events on the subject of the research;
- d) To maintain exclusive dedication to the development of the research project that is proposed;



- e) To submit during the Postdoctoral the partial results of the research project to scientific journals ranked by Qualis CAPES;
- f) To prepare the Annual Activity Report to be submitted to the Proposals Review Commission (CAP/PMGI) and submit final report within 60 (sixty) days after the termination of the scholarship.

## 5. IMPLEMENTATION OF THE SCHOLARSHIP

The applicant should be aware of and meet the criteria and requirements defined in Regulation of the National Postdoctoral CAPES, the decree N. 86 of 07.03.2013, as well as signing the terms of agreement within the deadline established by the Dean's Office for Graduate and Research Studies.

The applicant must open a current account with Banco do Brasil after the release of results. For candidates that don't have a checking account with Bank of Brazil, the applicant may request support from the Office of Projects and Research on opening an account with the Joaquim Tavora branch.

## 6. DURATION AND AMOUNT:

For the grantee approved under modalities "a" and "b", the scholarship duration will be twelve months and may be renewed annually. However, for the scholarship approved in a "c", the scholarship duration will be twelve (12) without the possibility of renewal.

The PNPD/CAPES encompasses two distinct financial grants: a monthly stipend and payment of annual funding resources.

- a) Monthly scholarship: R\$ 4.100,00;
- b) Costing, as support for research activities as the participation in events like conferences, seminars and symposia.

## 7. BEGGINING AND FOLLOW UP

Activities begin at January 11<sup>th</sup>, 2013, or upon the official authorization from CAPES.

## 8. CANCELLING AND REPLACEMENT

The grantee must request the cancellation and/or replacement by letter justifying the reasoning for the request with a minimum advance of 60 days. The letter should be



addressed to the Proposals Review Commission (CAP/PMGI). A substitute will be selected with a new call issued by the Proposals Review Commission (CAP/PMGI).

## 9. FINAL REMARKS

The Certificate of realization of postdoctorate will be issued upon presentation of proof of submission of an article coauthored with the supervisor to an international journal holding “A” classification in the Qualis/CAPES ranking.

Other issues shall be reviewed by the Proposals Review Commission (CAP/PMGI) and by the Dean for Graduate and Research Studies.

## 10. CONTACTS

For additional information, please contact:

Escritório de Projetos e Apoio à Pesquisa – c/o: Mrs. Mari Nishimura or Mrs. Aline M. B. de Sá

Pró-Reitoria de Pesquisa e Pós-Graduação *stricto sensu*

R. Dr. Álvaro Alvim, 123 – Bl. C, 4º. Andar - Vila Mariana

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11. The Proposals Review Commission (CAP/PMGI) is composed by the following professors:

- . Marcos Amatucci – Dean for Graduate and Research Studies (PRPPG)
- . Thelma Valéria Rocha Rodrigues – Coordinator of the PMDGI
- . Frederico Araujo Turolla – Deputy Coordenador of the PMDGI
- . Eduardo Eugênio Spers – Representative of the professors of the PMDGI

## 12. CALENDAR

DEADLINE	ACTIVITY	RESPONSIBILITY
Sept 20 <sup>th</sup>	Release of the call for applicants	Rossana
Oct 0 <sup>th</sup>	Applications	Mari
Oct 04 <sup>th</sup>	Commission receives processes	Mari
Oct 09 <sup>th</sup>	Candidates selection: analysis and interviews	CAP
Oct 10 <sup>th</sup>	Validation of selection results	Dean
Oct 10 <sup>th</sup>	Public release of results	Rossana
Oct 11 <sup>th</sup>	Successful candidate signs the term of commitment and implementation of the scholarship with SAC/CAPES	Mari
Oct 11 <sup>th</sup>	Signature of binding document by the coordinators and commissions and supervisor	CAP